

**ANCASTER MINOR HOCKEY LEAGUE
BOARD MEETING AGENDA**

*Monday October 5, 2009 @ 7:00 PM
AMHL Offices, Morgan Firestone Arena Jerseyville Road, Ancaster*

1. Welcome and call to order

In attendance: ML, JD, BW, GMcG, JH, DM, PS, WU, MCD, CD (non-voting), Debbie Morrow (by invitation of the Board)

2. Items for Approval and Requiring Voting:

- a. Agenda - approved Joel, Gord (unanimous)

3. Items for Discussion:

- a. September Ice and September Rep fees

- There have been some complaints regarding lack of ice scheduled in September and suggestion that a refund of part of rep fees should be provided
- Communication of issues in September and process going forward is critical
 - Suggestion that this communication is important and, if need be, the Board would help in crafting / review

- b. September, October (and future months') Rep Ice Schedules / Nexus system and Notice to team managers

A discussion was held during which the Board was educated on the activities associated with ice scheduling and certain issues that have been experienced in the last month were covered:

- Several questions / concerns raised by teams that not getting schedule in time, manual process, overlaps, etc. (done that way in September)
- Difficulties with software – losing data, conflict searching not functioning, etc.
- Developer of software looked at the scheduling computer week of Sept 29 – software was not properly set up. Is now up and running – October scheduling went out last week.
- Games have now all been set up in system and scheduled – should not change significantly going forward
- Practice ice should be provided to rep teams by the end of the first week of the month previous
- Concern about losing ice in September – not sure total but there was some. That is typical in September as the house league has not started yet.
- We have sufficient ice for each rep team to get 2 practices per week – may be 1 or 3 in the odd week – intention is to have a total of 8 per month.
- Scheduler is currently working through the subtleties of the process – will see improvement going forward.
- Discussion of the criteria the scheduler should be using to assign ice for practices and games – will never make everyone happy, do your best

- Board asked for a monthly ice utilization reconciliation commencing for October
 - Jodi is taking care of scheduling of house league
 - Need help with playoffs – set up meeting in December to discuss
- c. Training & support Registrar / Ice Scheduler
- Need to establish operations manual for ice scheduling in event of future change in ice scheduler
 - Work with Ice Scheduler in the off season to work up draft
 - Define training requirements, including use of software
- d. Open discussion of league policy and direction with ice scheduling
- Need to get rostering done early – immediately after tryouts (no reason not to)
 - Communications from the Board to the ice scheduler need to be dealt with either by Milan or the Board – avoid concerns regarding appearance of independence of President
 - Review of Conflict of Interest section of By-laws and a policy statement re: the President and the current conflict.

Motion: The Board will draft a letter to the rep coaches and rep managers detailing the transitional issues related to ice scheduling and their resolution. A committee of the board will review the letter prior to its issuance. The letter will be delivered via email and posted on the AMHL website (motion by ML, second WU)

7 for, 1 against, 1 abstention

4. Next meeting: Thursday, November 5, 2009 @ 7pm at AMHL Offices (Morgan Firestone Arena)

5. Adjournment:

Motion: Meeting moved to be adjourned at 8:50pm (motion by PS, seconded by ML)

Carried unanimously