



Ontario Minor Hockey Association
25 Brodie Drive, Unit 3, Richmond Hill, Ontario, L4B 3K7
Tel: 905-780-OMHA (6642) Fax: 905-780-0344
Go to the net at: www.omha.net · E-mail: omha@omha.net

OMHA APPEAL PROCEDURES & SCHEDULE

An Appeal to the Ontario Minor Hockey Association (OMHA), as allowed under OMHA Regulation 16.0 requires the following steps to be completed:

- 1. The Filing of Appeal form, attachments and applicable fee are required to be sent to the OMHA office at the above address.**
- 2. Complete the Filing of Appeal form in full.**
 - Access to email allows for quicker communication of information between the appellant and the OMHA.
 - If the appellant does not have access to email, the communication or notices and results of an appeal will be by fax or mail.
- 3. Prepare the appeal in writing**
(This is required even if filing for a Personal Appeal).
- 4. Direct the written submission to the attention of the “OMHA Appeals Committee”.**
 - Be specific regarding the matter being appealed, the grounds for the appeal, and the facts supporting the case.
 - Be concise and, preferably, use numbered paragraphs. The maximum number of pages that will be accepted in a submission is five (5) pages.
 - If an Appeal is for exemption from Regulations of Hockey Canada/Ontario Hockey Federation/Ontario Minor Hockey Association, e.g., Residency Regulations, be specific regarding the grounds for being exempt from those Regulations.
- 5. Indicate the type of appeal being filed on the Filing of Appeal form.**
 - Appeals are scheduled to be heard and decided at the sitting of the first available Appeal Committee.
 - With a “Written Appeal”, the Appeal Committee bases its decision on the written submission. The fee for a **Written Appeal is \$100.00**, including GST, (certified cheque or money order only).
 - A “Personal Appeal” requires the appellant or his representative to appear in person before the Appeal Committee. Information from the provided written submission and that obtained during the Appeal sitting is used by the Appeal Committee in making its decision. The fee for a **Personal Appeal is \$200.00**, including GST (certified cheque or money order only).
- 6. Possibility of a Further Appeal**
 - The decision from a “Written Appeal” may **only** be appealed to the OMHA, as a Personal Appeal.
 - The decision from a “Personal Appeal” may be appealed to the OHF Appeals Committee, the next level of appeal beyond the OMHA. A Personal Appeal satisfies the requirements of OHF By-Law 5.2.

Member of:





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7. Appeals will not be scheduled until the Filing of Appeal form and written submission, together with full payment (certified cheque or money order), are received at the OMHA office. The Appeal Committee date then will be established using the received date for applying of the Filing Deadline date. **There are no exceptions.**

OMHA Appeal Committee Dates (2011-2012)	Filing Deadlines (at 4:30 p.m.)
Saturday or Sunday – July 9 or 10, 2011	Wednesday, June 29, 2011
Saturday or Sunday – July 23 or 24, 2011	Wednesday, July 13, 2011
Sunday, August 21, 2011	Wednesday, August 10, 2011
Saturday or Sunday – September 10 or 11, 2011	Wednesday, August 31, 2011
Saturday or Sunday – September 24 or 25, 2011	Wednesday, September 14, 2011
Saturday or Sunday – October 15 or 16, 2011	Wednesday, October 5, 2011
Sunday, October 30, 2011	Wednesday, October 19, 2011
Saturday or Sunday – November 12 or 13, 2011	Wednesday, November 2, 2011
Saturday or Sunday – November 26 or 27, 2011	Wednesday, November 16, 2011
Saturday or Sunday – December 10 or 11, 2011	Wednesday, November 30, 2011
Saturday or Sunday – January 7 or 8, 2011	Wednesday, December 28, 2011
Sunday, January 22, 2012	Wednesday, January 11, 2012
Saturday or Sunday – February 11 or 12, 2012	Wednesday, February 1, 2012
Sunday, February 26, 2012	Wednesday, February 15, 2012
Saturday or Sunday – March 10 or 11, 2012	Wednesday, February 29, 2012
Saturday or Sunday – March 24 or 25, 2012	Wednesday, March 14, 2012
Saturday or Sunday – April 7 or 8, 2012	Wednesday, March 28, 2012
Saturday or Sunday, April 28 or 29, 2012	Wednesday, April 18, 2012
Saturday or Sunday – May 19 or 20, 2012	Wednesday, May 9, 2012
Saturday or Sunday – June 2 or 3, 2012	Wednesday, May 23, 2012

8. Upon receipt of a properly filed appeal, the OMHA office processes the appeal as follows:

- a) Appeal is reviewed to determine that the situation is appealable.
- b) A Confirmation and Notice of Appeal Hearing form is emailed (or faxed) to the appellant.
- c) A Notice of Appeal Hearing form is sent along with the appeal application to the affected OMHA Centre and to the OMHA Regional Executive Member(s) involved, allowing them to provide comments with respect to the appeal to the Appeal Committee.

9. After the appeal has been dealt with the OMHA office will:

As per OMHA Regulation 16.2 the OMHA shall give its final decision in writing not more than 14 days after the hearing is completed. The decision will be communicated to the appellant by email. If the Appellant does not have access to email, notification will be made by fax or mail.

Member of:

