



Certification Updates

2011-2012

Issued: June 2011

General Certification Information

Please be advised of the following information regarding certification requirements and information for Team & Game Officials in the OMHA for the 2011-2012 season:

- Individuals completing Certification Clinics will be issued cards indicating Name, Program Certification, Level of Certification, and Expiry Date, on-site the day of their Clinic. There will be no Certification Number issued.
- When teams are being rostered, the key element is that the participant holds the appropriate OMHA certification and that the expiry date is valid.

**The universal date for expiring certifications is AUGUST 31st
This is no grace period for expiring certifications (as of August 31st)**

Clinic Fees

Updated Clinic Fees Schedule for all Development Programs is included in this package

Certification Conversions / Renewals / Upgrades

In an effort to serve our Centres more effectively, please review the following protocols when requesting Replacement Cards, Conversions, Renewals, and Upgrades to the various Coaching and Trainer certifications. The form to complete this process is available for download at www.omha.net

Conversions from other Branches / Member Partners

For Individuals holding valid certification from other OHF Member Partners/Hockey Canada Branches, we require the following:

- Complete form which can be found on the OMHA website under Development Programs Overview and includes the following personal information (name, address, phone #, email address, & date of birth)
- Copy or proof of Certification
- \$10.00 conversion fee payable by cheque or credit card (Visa, M/C)

Lost Cards / Replacement Cards

If you have lost your OMHA Certification Card, forward the following information to the OMHA Office:

- Complete form which can be found on the OMHA website under Development Programs Overview and includes the following personal information (name, address, phone #, email address, & date of birth)
- \$5.00 fee payable by cheque or credit card (Visa, M/C)

Send all Upgrade / Renewal / Conversion / Replacement Card requests info to the attention of Kim Withers at the OMHA Office via email to kim.withers@omha.net or by fax to 905-780-0344

Referee Program

Police Record Checks (PRC)

All **NEW** HCOP Officials registered with the OMHA shall be required to produce a police record check in a sealed envelope at the OMHA Referee Clinic that they will be attending for the 2010-2011 hockey season.

Recertifying Officials require the Criminal Offence Declaration Form and are not required to obtain another Police Record Check (PRC).

Trainers Program

**All House League Teams must include a Team Official
who is Certified and Registered with the OMHA as a Registered Trainer.
This is no grace period for expiring certifications (as of August 31st)**

HTCP Level II Upgrade - for HTCP Level I certification that expires: August 31, 2011

To upgrade your HTCP Level I certification to Level II, we require the following submitted to the OMHA Office:

- Complete form which can be found on the OMHA website under Development Programs Overview and includes the following personal information (name, address, phone #, email address, & date of birth)
- Copy of your **current OMHA HTCP Level 1 certification** card
- Copy of your **Standard First Aid certification**
- \$10.00 upgrade fee payable by cheque or credit card (Visa, M/C)

Your renewed / upgraded Level 2 Trainers' Card will be forwarded by mail.

Note: If your HTCP Level 2 certification is due for renewal, then you would follow the same procedure as previously noted. However, if your Trainers' Card expired **August 31, 2010 or earlier**, then you must attend a Level 1 Trainers' Clinic again before you can be rostered to a team, as expired HTCP Certifications cannot be retroactively renewed.

HTCP Level I & II On-line Courses Now Available

HTCP Level I & Level I Refresher certification is now available online as an interactive e-Learning course.

The online version incorporates the content of the current HTCP Level I curriculum and requires the participant to complete each module and successfully pass an examination at the conclusion of the course.

Please go to the Clinics Listings page on the OMHA website for access to the on-line course

Note: At this time, the HDCO online HTCP Certification and Hockey Canada Registry [HCR] systems are not interfaced. Therefore, upon completion of the HTCP e-learning courses, successful participants must complete the **Application for Conversion of HTCP E-Learning Certification Form** and submit to the OMHA Office with a copy of your Certificate of Completion [This certificate is available as a printable form upon successful completion of the course].

Coaches Program

House League Coaches

Per OMHA Regulation 6.2 (f), Head Coaches at the HL level will be required to be NCCP certified at the level appropriate to the age of players they are coaching in addition to PRS/RIS certification.

Note: The certification for Assistant Coaches for House League may be Speak Out! (PRS) or Respect in Sport (RIS) only, but they would require the same certification as the Head Coach for participation with teams from outside its House League (i.e. exhibition and/or tournament play). In addition, if the Head Coach were not available to start a House League game, an appropriately Certified and Registered NCCP Coach would be required to act as the Head Coach.

Continuing Education Program (CEP) for Coaches

- Expired NCCP Certifications (Coach Level, Coach Stream, Development 1, and Development 2) and **ALL INTERMEDIATE LEVEL** Coaches must complete a Coach Refresher Clinic or fulfill the requirements of the Continuing Education Program (CEP) for Coaches to remain eligible to coach in the OMHA.

REMINDERS:

- EFFECTIVE THE 2009-2010 SEASON, ALL INTERMEDIATE CERTIFICATION EXPIRED** and coaches holding this certification are required to RENEW their certification through the Continuing Education Program (CEP) for Coaches.
- All Coaches require Speak Out! (PRS) or Respect in Sport (RIS) certification.
- Head Coaches of House League teams in divisions Novice and below (age 8 & below) must be Intro Coach (CHIP) certified.
- Assistant Coaches at the House League level do not require NCCP or CHIP certification, however; they require Speak Out! (PRS) or Respect in Sport (RIS) certification.
- Refer to the OMHA Coaching Certification chart, which summarizes details regarding minimum Certification Requirements for OMHA Coaches and is included in this package.

This is no grace period for expiring certifications (as of August 31st)

INTRO COACH (CHIP) CLINIC: MINIMUM AGE TO ATTEND

The minimum age to attend an Intro Coach (CHIP) Clinic is 14 years of age. Age determinations are made as of December 31st of the current year. Individuals below age 16 would be granted 'Associate' status until they reach the age of 16, at which time they would be eligible to be fully certified and would be eligible to be rostered to a team, providing other Certification (ie. Speak Out!) is in place.

INTRO COACH (CHIP) ASSOCIATE STATUS – RATIONALE

The intent of this 'Associate' status provides an opportunity and encouragement to young potential future coaches to gain experience in assisting experienced Initiation Program (IP) Instructors. This enables these young people to serve as 'assistant instructors' and contribute toward the implementation and delivery of the Initiation Program in their Local Association while at the same time enhancing their personal development under the guidance of experienced IP Instructors. Much like the IP itself for players it is hoped that this will serve as a formative initiation to coaching. Individuals holding Intro Coach 'Associate Status' are not able to be rostered to a team as a Team Official.

Speak Out! & Respect in Sport Certification

All Team Officials (Head Coach, Assistant Coaches, Trainers, and Managers) are required to be Speak Out! (PRS) or Respect in Sport (RIS) certified and registered with the OMHA in addition to all other Certification appropriate to their position, in place prior to the approval of their Team Official's card.

Speak Out! Is a 4-hour clinic delivered in-class. Clinics are booked on request from OMHA minor hockey associations.

Respect in Sport (RIS) is an on-line clinic which is equivalent to Speak Out and is fully endorsed by Hockey Canada. Instructions on how to access Respect in Sport are available in the Clinics sections of the OMHA

For more information please visit the OMHA website at www.omha.net or contact the OMHA Office.



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